

Draft Rules for payment of  
Grant-in-aid to Voluntary  
Youth organisation

**GOVERNMENT OF MAHARASHTRA**

Social Welfare, Cultural Affairs,  
Sports and Tourism Department,  
Resolution No. YWP-1078/1995/ Desk-XVII  
Mantralaya Annexe, Bombay-400 032  
Dated the 17<sup>th</sup> January 1980.

**READ :-** Letter No. YWP-1078/83- dated 2<sup>nd</sup> June 1978 from the director of sports & youth services, mah, state, Pune

**RESOLUTION :-** The question of framing rules for grant-in-aid to the various youth welfare bodies/Institutions/youth centres was receiving the attention of Government for sometime past. Government is pleased to finalise these draft Rules for funding the Youth Organisations in the state of Maharashtra. These rules are appended to this Resolution. These should be given effect from 1.1.1979

2) The Director of sports & youth services, Maharashtra state pune should give wide publicity to these rules and make them applicable to the voluntary youth Organisations while recommending/sanctioning grant-in-aid for the current financial year 1979-80 and onwards. Only registered Youth organisations which apply in the prescribed form (inclosed as Annexure-II) shall be intitled for financial assistance from Government for the Projects/Schemes which are illustrated in the Annexure-I to the rules. The Director of Sports & youth services, Maharashtra state pune, should publish the list of 'Recognised Youth Organisations' on the basis of the norms indicated in Annexure-iv of these rules.

3) This Government Resolution issued in concurrence with the law and Judiciary Department and Finance Department and finance Department vide Finance Department's un-official Reference No.2228 EXP-11, dated 5<sup>th</sup> December, 1979.

By order and in the name of the Governor of Maharashtra.

Sd/-  
**(P.V. Khekhale)**  
Desk Officer.

To,  
The Director of Sports & Youth Services Maharashtra State Pune,  
The District Officers of all Districts..  
Etc...etc....etc

Rules of Payment of Grant-in -aid to  
Voluntary Organisations in Maharashtra

<u>Title</u>	<u>Rule-1 :</u>	These rules may be called 'The Rules for Payment of Grant-in-aid to Voluntary Institution engaged in the field of Youth Welfare Development'
<u>Date of effect</u>	<u>Rules -2 :</u>	These rules shall come into force with effect from 1.5.1979
<u>Extent and scope</u>	<u>Rule-3 :</u>	(i) Under these rules grant-in-aid may be sanctioned subject to the availability of funds for the following twin purposes viz:- a) for maintenance of the institution (to be called 'Maintenance Grant') and /or b) for undertaking a project / activity promoting Youth welfare / furthering Youth development ( to be known as ( to be known as "Activity Grant") ii) An illustrative list of activities which could qualify for sanction of grant is annexed to these rules.( Annexure-I ).
<u>Application for sanction of grant-in -aid</u>	<u>Rules-4 :-</u>	Voluntary institutions desirous of obtaining grant from the Govt. shall make an application in form annexed to these Rules ,such as Director of sports & Youth Services, pune (Herein-after referred to as the ' Director') Latest by 30 <sup>th</sup> June, every year.
<u>Conditions of Eligibility</u>	<u>Rules-5</u>	A Voluntary Institution desirous of obtaining grant from the Govt .shall not be sanctioned such grant unless it primarily satisfied the following conditions .viz:- 1) it is registered under the societies registration Act,1860 and /or under the Bombay public Trusts Act,1950 in particular the Institution should have a properly constituted managing body whose powers and duties are clearly laid down. 2) The Institution is recognized by under the Director in terms of rules framed for this purpose. (A copy of the rules for recognition is appended to these rules.)

3) The institution is recognised has been functioning for a period of at least one complete year prior to the date of application of grant-in-aid.

4) The institution has the resources facilities experience and the necessary wherewithal

5) The activities of institution are non-political.

6) The grant sought does not have the effect of promoting the benefit of an individual or group of individuals either of the institution –s or otherwise, similarly, grant sought should not be based upon any consideration of caste or creed.

7) The institution applying for grant should not be in receipt of any assistance from any foreign agency functioning in India without prior approval of the Govt. of India and the state Govt.

8) The institution should be located in Maharashtra and its activities for which grant is sought for should be confined to Maharashtra.

Extent  
of Grant.

Rules-6:

i) The Maximum amount of Maintenance Grants payable to a voluntary institution is 50% of the expenditure actually incurred on the admissible items immediately before preceding year, or Rs.5,000/- whichever is less.

Provided that the maintenance Grant shall be for maximum period of ten years for this purpose the grants sanctioned for the years prior to the current financial year would be taken into account.

ii) While assessing the maintenance Grant payable to a voluntary institution, the following items of expenditure shall be admissible :-

- a) Expenditure actually incurred towards rent
- b) Expenditure actually incurred towards the salaries of the establishment;
- c) Expenditure incurred on travel;
- d) Expenditure on account of stationery and contingencies;

Provided that the expenditure incurred on each of the above items will not be admitted to the director. The reasonableness of expenditure on each of the items shall be assessed by the Director.

Provided further that for the purpose of assessment of the grant paid for this purpose by any other administrative Deptt. of the Govt. of maharashtra or the Govt. of India or any other state Govt. or any other non-Government circumstances aggregate of the grants received from various sources shall exceed the actual of the maintenance expenditure.

Extent  
Of Activity  
Grant

Rules-7

i) An institution may be sanctioned "Activity Grant" to the extent of 50% of the estimated cost of the activity.

ii) An institution desirous of obtaining "Activity Grant" shall inter alia furnish details regarding.

a) The nature of the activity proposed to be taken up and the extent to which the said activity would further Youth welfare/development.

b) The manner in which the institution proposes to meet its own share of expenditure, Provided that the aggregate of the "Activity Grants" to any institution shall not exceed Rs.25,000/- in a twelve months period.

Scrutiny  
By the  
Director

Rules -8

On receipt of the application for Maintenance Grant/Activity Grants, the Director shall scrutinise the application & make further enquiry as deemed fit. It also shall be open to the Director to seek further Clarification from the Institution where deemed necessary.

Non-Sanction  
Of grant.

Rules -9

If after the scrutiny of all available information before him, the Director is satisfied that it would not be desirable to sanction Maintenance grant/Activity grant to the Institution, or that the Institution is ineligible for sanction of the said grant/ grants he shall inform the Institution accordingly. The decision of the Director shall be final.

Sanction of  
Maintenance  
Grant

Rules-10

If on the scrutiny of the application for Maintenance grant, the Director is satisfied that the Institution is eligible for the sanction of the said grant, he shall sanction the same in terms of rule-6

Sanction of  
Activity Grant

Rules -11

If on the scrutiny of the application for Activity Grant the Director is satisfied the Institution shall be sanctioned Actual Grant in terms of Rule-7 & subject to the following:

1) The Director shall examine the utility of the Activity. Where the activity is being substantially implemented by any Administrative Department he shall examine the proposal with special reference to the scheme being implemented.

ii) The Director shall assess the Activity Grant that could be sanctioned for this purpose the Director shall take into account resources available experience gained with reference to the activity, standard and the capacity of the institution in particular shall be open to the Director to reduce the Activity Grant, if he is so satisfied.

iii) The Activity Grant thus sanctioned is “ an Advance Grant” and shall be subject to adjustment during the immediately succeeding year,

iv) The institution shall execute a bond for the grant and such a bond shall be executed by authorized person of the institution.

Drawing &  
Disbursing  
Sanctioning &  
Controlling  
Authority

Rule -12 : The Director of Sports & Youth services shall be the sanctioning, drawing and disbursing officer, Secretary, social welfare cultural Affairs, Sports and Tourism Department shall be controlling officer.

Provisions of  
Bombay  
Financial  
Rules 59

Rule - 13: While releasing the grants in terms of the Rules, the Director shall keep in view the relevant provisions of the Bombay Financial Rules-1959.

Execution  
Agreement  
Bond

Rule - 14 The Director of sports & Youth Services, M.S.Pune, shall ensure that an Agreement Bond in the attached form (Annexure - III) is executed by an organization, in whose favour the Govt. grant is sanctioned paid to disbursement of funds.

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**ANNEXURE III**

**AGREEMENT BOND**

(See Rule No.14 )

In consideration of the sum of Rs.----- ( Rupees -----  
-----) paid  
By the Director of Sports & Youth Services, Maharashtra State, Pune-1, to me  
as grant in aid in favour of -----  
for the year ----- for the purpose -----  
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I do hereby agree to refund on behalf of the Institution to the Director of Sport  
and Youth Services, Maharashtra State, Pune-1, in full the amount or part  
thereof is to be refunded to the Director under the Rules framed video circular  
No.-----  
dated -----I declare that I am duty authorized to execute  
this Deed of Agreement on behalf of the said organization.

Place -----

Date -----

Signature -----

Designation (with rubber stamp)

## **ANNEXURE I**

Illustrative list of activities that could be taken up by the Institutions:

(See Rule No.3 (II) )

1. Organization of social services camps (In rural or slum areas)
2. Campaign against child marriages, unsociability, etc.
3. Holding camps for medical check-up, Eye camps, First Aid etc.
4. Youth Exchange Program.
5. Vocational and Career Guidance Programme.
6. Organization of Youth Festivals at Taluka/ District levels.
7. Youth Journals.
8. Debate, Discussions, Seminars, etc. poetry, Elocutions Camp and competition etc. on Youth problems.
9. Rural improvement programme (such as tree plantation, health and Hygiene Cleanliness etc.)
10. Establishment of work centre for unemployed youth.
11. Reading room.
12. Cultural programmes such as drama, music, dance, workshop and competition.
13. Youth leadership Training camps.

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## **ANNEXURE IV**

### Rules for recognition of the Youth organization:-

- 1) The organization desirous of getting recognized should be a registered organization either under societies Registration Act,1860 or Bombay Public Trust Act 1950.
- 2) The organization should have been functioning for 12 calendar months before making an application for recognition.
- 3) The constitution of the body should provide for democratic functioning of the organization.
- 4) The membership of the organization should be open to all youths irrespective of caste, color, creed, and sex with in the age group of 15 to 35.
- 5) The activities of the organization should be beneficial to the youth and the community in general and should not be for benefit of any individuals or groups of individuals.
- 6) The organization should be located in Maharashtra.
- 7) The decision about recognition of the youth organization shall be communicated to the organization concerned by the Director of Sports & Youth Services, Maharashtra State, Pune.
- 8) More recognition by the competent authority i.e. the Director of Sports & Youth Services Maharashtra State, Pune does not mean that the organization so recognized shall be entitled to receive grants either for maintenance or for activity.
- 9) It shall be at the discretion of the Director of Sports to de-recognize a body recognized by Government (reasons to be recorded in writing) under intimation to this Department.

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